



## SECONDARY RESPONSIBLE USE AGREEMENT

The use of computer and other technology at CIPLC is a privilege with responsibility. Failure to abide by the following guidelines may result in revoking the privilege, or further consequences.

### High School Lab Guidelines

- Do not attempt to modify the appearance or operation of any technology equipment. This includes, but is not limited to, commands, copying or installing software, setting pass code locks or copying files of any type. Each one should remain in its original or teacher-set configuration.
- Tampering with or vandalizing hardware, software, or data will not be tolerated. It is each student's responsibility to check the computer before and after use and to report problems to the teacher immediately.
- Students will return all equipment to its designated slot and connected to chargers.
- Students may use personal headphones or use school headphones, when instructor of current class approves use.
- Students will only use applications, software and programs required to complete assignments/projects and only those that have been approved by the teacher of the current class. Failure to stay "on task" may result in loss of technology privileges and/or further disciplinary actions. Students should not use personal or school equipment to play online or video games without teacher approval.
- No food or drink is allowed near any technology at CIPLC.
- Students may use the Internet only when authorized, and they must abide by the conditions of the policy below.

### WiFi Usage Guidelines

### Responsible Use Policy

- A student using the Internet may visit only teacher-approved sites. Game sites are not allowed without permission.
- No web sites, software, apps or media should be printed, shared, E-mailed or downloaded without teacher approval.
- I understand that if I violate any of the rules stated above or perform any other disruptive technology-related actions I will be subject to loss of technology privileges, will receive a written referral and may be subject to further administrative disciplinary actions.
- I also understand that I may be financially responsible for the repair or replacement of stolen or abused hardware or materials.

Print Full Name Legibly \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_



**CIPLC**  
COLEGIO INTERNACIONAL PUERTO LA CRUZ