



Confidential Recommendation – Grades 6-12 Counselor or Principal

Colegio Internacional Puerto la Cruz
Av. Country Club c.c. Ricaurte
Barcelona – Estado Anzoátegui
Venezuela

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Instructions for Applicants

This form should be completed by the counselor or principal and returned by the current school directly to us, preferably by email.

Applicant's name	School address:
Current grade	
Present school	
School telephone	
School fax	

To the teacher:

The student whose name appears above has applied for admissions to CIPLC, and we would appreciate your assistance in completing this form. CIPLC is a private, non-profit, independent, day school enrolling students from Kindergarten – Grade 12 (ages 4-18). Our curriculum is designed for the motivated student who is able to meet the demands of a challenging academic program and who would be successful in a stimulating and diverse environment. In completing this recommendation, please assess the applicant's suitability for success in our program and return the form directly to the Registrar Office at CIPLC.

Name of person completing recommendation
Position
E-mail address
How long have you known the applicant?
How often do you have contact with the applicant?
Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Occasionally <input type="checkbox"/>
What is the applicant's home language?

Is the applicant's general academic achievement

- Above grade level/excellent ☐
On grade level/good ☐
Below grade level/poor ☐

Is the applicant in a streamed/tracked/accelerated program?

Yes ☐ No ☐

If so, in what subjects is the applicant:

In an advanced section
In an average section
In a slower section

Has the applicant been identified with having learning disability or been recommended for a diagnostic evaluation or assessment?

Does the applicant participate in a special program, receive program modifications or accommodations (e.g. extended time), or receive academic or remedial support outside of school?

If the student's record is not a true indication of his/her ability, please explain factors that have interfered with his/her academic achievement

Have the applicant's parents been supportive of the school and cooperative in working with teachers, counselors and administrators? Please elaborate.

Have there been any disciplinary, emotional or other concerns regarding this applicant? Please explain.

Please evaluate the applicant's level of the following:

	No basis for judgment	Below average	Average	Good	Excellent (top 10%)	Outstanding (top 2-3%)
Academic ability						
Academic motivation						
Integrity						
Organizational ability						
Ability to work independently						
Ability to work in a group						
General behavior						
Response to constructive criticism						
Empathy and respect for other students						
Respect from other students						
Attentiveness/focus						
Leadership						
Self-confidence						
Maturity						

Please comment on the applicant's attendance.

Signed _____

Date _____

If you would like to give us further information over the telephone, please check here ☐

Your telephone number _____

Best time to call _____