

Spring 2016
Final Exams and MS Culminating Project

	Mon. May 30	Tues. May 31	Wed. June 1
8:30 – 10:30	A1 World Literature (11) Algebra II (10) Humanities 8 Humanities 6	B1 English I (9) Pre-Calculus AP (11/12) Spanish 8 Spanish 6 Spanish 7 Biology (10)	A2 HS NN-Spanish Science 8 Span Pre AP Lit. (11) AP Spanish Language (10) Span Pre AP Language (9) Pre-Algebra (7)
10:30 – 11:30	Break	Break	Break
11:30 – 1:30	B2 Algebra I (8) APES Venezuelan History (9) Math 6 Humanities 7	A3 Geometry (9) World History (11) Physics (10) Humanities 7 Science 6	B3 English II (10) Science 7 Physics (9) Humanities 8 Humanities 6

Frequently Asked Questions (FAQ's)

2. What if I have more than one exam at the same time; when do I take the second exam; which one do I take first?

Have two (or more) exams at one time is called a “conflict”. If you have a conflict, report it to **your teacher and the office NOW** and we will make plans for you to write the exam at an alternate time. To protect the integrity of exams, the office will decide which exam you take during the scheduled time, and which you will take at an alternate time.

3. What is the schedule of the day?

Before 8:20 Arrive on Campus
8:30 – 10:30 **Exam One**
 10:30 – 11:30 Study time (preparation for exam 2)
11:30 – 1:30 **Exam Two**
 1:40 Buses leave

4. Where do we go for exams?

Report to your classroom on time and your teacher or other faculty will guide you.

5. What if I don't have an exam in a period?

Go to the Library for **silent** study or stay in the Cantina. Between exams you are welcome to use the Library, but only for **SILENT** study. See also #6 below.

6. Can I stay home, or go home early, or arrive late if I don't have an exam?

If you do not have an exam you do not have to attend school during that day. If you have a session I exam, you can leave as soon as the exam is over. If you have a session II exam be sure to arrive on campus by **11:15** at the latest. If you arrive late to an exam, you get only the time remaining to complete the exam.

7. How long are exams?

Exams are 120 minutes long. Students must stay for the entire time. You are encouraged to use the time to recheck your work, but you must sit quietly.

8. What is allowed in the exam hall?

Only pens, pencils (bring extras), erasers, calculators (if allowed by teachers). Everything else must be TURNED OFF and left in book bags at the back of the classroom. This includes mobile phones, ipods, etc. Possession of any of these is an offense.

9. What if I am sick during the exam period?

If you are seriously ill (an excused absence) during the exam period and miss an exam, you will be given an “Incomplete” and a chance to make up the exam later. All illnesses during the exam period must be accompanied by a doctor’s note. Please have someone call the school IN ADVANCE of the exam to alert us.

Other Notes:

Teachers will make themselves available in the Cantina 8:00 – 8:20 before exams begin so that students may ask questions and get clarifications.

Technology Restrictions

Cellular phones, computers, devices with a QWERTY keyboard, ipods, tablets, or other digital devices are not permitted for use on the semester examinations.

Examinations Requiring Graphing Calculators

On Specific exams (math, etc.) students may be allowed to bring approved graphing calculators to complete portions of the exam. Calculator memories may or may not be cleared at the discretion of the teacher. Students must not use calculator memories to bring unauthorized information into, or take test materials out of the testing location. Students who attempt to do so will have a grade consequence in accordance with the Student Code of Ethics. Calculators may not be shared during exams. Bring extra batteries.

Specific Teacher Instructions

Each exam will have specific instructions from teachers regarding resources to be used (calculators, dictionaries, etc.). Please be sure you know what you are allowed/not allowed BEFORE you take the exam.

Integrity

Final Exams are a significant and serious event. We will trust all students to take the exams seriously by preparing for them, and behaving properly in the exam hall. This means no communicating with other students while in the exam hall, keeping focused on your own work, bringing in only authorized materials, and following the exam proctor’s instructions carefully. Failure to do so may call your integrity into question and result in adverse consequences associated with your exam grade.

Please refer to the CIPLC Student Code of Ethics you signed, and related integrity items in the Student Code of Conduct section of the student handbook.

**STUDY HARD, DO WELL.
GOOD LUCK TO ALL!**